



AGENDA

TALENTS Kick-Off Meeting

Göteborg/Schweden, 08/11/2016 – 10/11/2016 + conference on 11/11/2016 (optional)

Tuesday, 08/11/2016

Morning: Travel of partners to Göteborg

**Meeting point: Labour market and adult education authority, Göteborg City
Rosenlundsgatan 8**

14.00 – 14.15	Welcome words	Jan Elftorp Director labour market and adult education authority, Göteborg City
14.15 – 14.45	General about the labour market and adult education authority, Göteborg City	Tomas Mjörnheden Göteborg City
14.45 – 16.00	Introduction and general aspects of the TALENTS project: general goals, activities, intellectual outputs, time table	Andrea Bernert-Bürkle Project Co-ordinator, Volkshochschulverband Baden-Württemberg e.V.
16.00 – 16.30	Coffee break	
16.30 – 17.30	Continuing information about the project: budgetary issues, project management and quality issues, evaluation, reports	Andrea Bernert-Bürkle Project Co-ordinator, Volkshochschulverband Baden-Württemberg e.V.
19.00 – late	Official dinner	Restaurant Sjöbaren Haga Nygata 25

Wednesday, 09/11/2016

Meeting point: !!!New!!! Hotel Scandic Crown, Polhemsplatsen 3 (close to Central Station)

09.00 – 10.00	Hotel Scandic Introduction to the hotel talents project: Presentation of cooperation and networking with the SCANDIC hotel group	Marie Medström + Hotel manager Student employee Cuben Utbildning coach
10.00 – 10.30	Coffee	
10.30 – 11.15	Discussion and questions	All partners
11.30 – 13.00	Lunch	

Transfer to: Cuben Education, Regnbågsgatan 7

13.00 – 15.00	Presentation of Cuben Presentation of Hotel Talents (background and general information) Deeper insight to the course (workshops, methods and approach)	Marie Medström, Johanna, Markus Cuben
15.00 – 15.30	Coffee and something small to eat	
15.30 – 16:15	Cuben toolbox	Marie Medström, Johanna, Markus Cuben
16:15 – 17.00	Discussion Next steps for pilot trainings	Cuben/All partners

Evening: Common visit of restaurant/bar to be confirmed

Thursday, 10/11/2016

**Meeting point: Labour market and adult education authority, Göteborg City
Rosenlundsgatan 8**

09:00-12:30	Discussion on and preparation of first intellectual outputs: 1: "Drafts" for the toolbox (What do we already have? In what languages? Who prepares what in what way for the European toolbox?) 2: Framework and leading scientific questions for the study 3: App (Presentation of ideas (Alexander), Brainstorming (all partners))	All partners that can stay for another day
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